

CITY OF MASCOTTE

Capital Improvement Plan

Fiscal Year 2023-2027



Approved By:
City of MASCOTTE
City Council

September 2022

2023-2027 CAPITAL IMPROVEMENT PLAN

TABLE OF CONTENTS

Introduction.....	3
CIP Development Process	3-4
Debt Analysis	4
Existing and Proposed Developments in Mascotte Service Area.....	5
Mascotte Population Projections	6
Projected Staffing Needs	7
Funding Overview	
CIP by Fund/Department/Source.....	8
Capital Improvement Graphs	9
Impact Fee Analysis	
Analysis of Police Impact Fees.....	10
Analysis of Recreation Impact Fees	10
Analysis of Water Impact Fees.....	11
Analysis of Wastewater Impact Fees.....	11
Analysis of Discretionary Taxes.....	12
First Year of the CIP Itemized by Department for FY 2021-2022.....	13-14
Second thru Fifth Year Itemized by Department.....	15-17
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INTRODUCTION

The 2023-2027 Capital Improvement Plan presented contains the City's investment in the infrastructure of the community. The City of Mascotte's Capital Improvement Plan (CIP) has been developed to further our commitment to the citizens of Mascotte by working on the needs of today, as well as those of the future ensuring sustainable infrastructure. The five-year CIP addresses the needs of the city through responsible City Government with a comprehensive and fiscally responsible approach.

This report provides a summary of staff recommendations for funding sources and capital expenditures for the next 5 years. Based on current funding projections, the City anticipates the construction and/or purchase of equipment of \$75,096,300. Most of these funds are comprised of grants, loans, discretionary taxes, and impact fees. Staff will continue with the street resurfacing projects which designates \$75,000 annually to systematically resurface all City streets. Street lighting enhancements will continue throughout the city; addressing areas where lighting is a crucial need.

The City of Mascotte's CIP recommends projects that enhance the health, safety, and quality of life to the community. Projects in the five-year plan seek to improve traffic concerns, ensure pedestrian safety, and rehabilitate and replace critical City infrastructure. Whenever possible, the City seeks external funding sources or utilizes restricted revenue sources to fund projects.

CIP DEVELOPMENT PROCESS

The development of a CIP is a continual process and consequently, should be viewed as a working document. This Plan contains the fund and program project priorities, but also incorporates allocation for funding sources becoming available in FY 2023. Whereas the document covers a five-year planning perspective, it is revised every year to accommodate new projects and reflect changes in ongoing projects.

The first year of the plan is incorporated into the annual budget to appropriate funds. Improvements identified in subsequent years are approved only on a planning basis and do not receive expenditure appropriation. Cost estimates for years two through five are also for planning purposes only, to be used in conjunction with the City's long-range financial plan for operations. The primary focus of the CIP is management of ongoing projects, initiation of previously approved projects, and to identify and secure financing opportunities.

2023-2027 CAPITAL IMPROVEMENT PLAN

The following assumptions were made in the development of the plan:

- The City's population is projected to increase by approximately 12.55% over the next 5 years. This information was obtained from the Bureau of Economic and Business Research (BEBR) whereas it is estimated that the population in 2023 will be 7,321 and in 2027 will increase to approximately 8,240.
- Challenge each department to find grant funding opportunities for capital projects before construction start date is set.
- Identify, prioritize, and optimize the financing of capital projects by using the "pay as you go" approach, Federal and State grants, and debt financing.
- The imposition of impact fees is a proper means of requiring growth to defray the capital expenditures necessitated by such growth. They are one-time charges established to recover in whole or in part, the costs associated with infrastructure and capital equipment needed to accommodate the demands generated by new development.

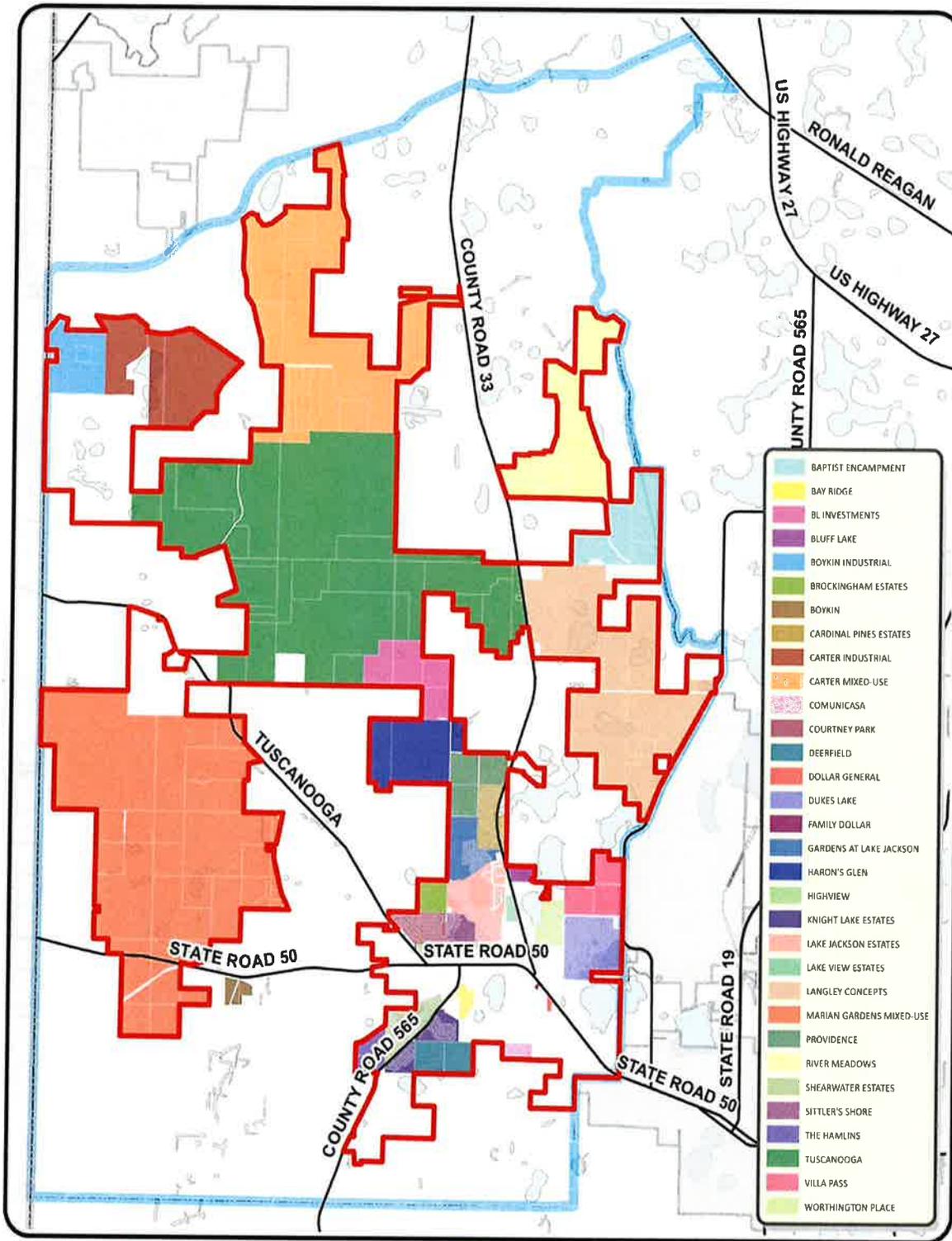
DEBT ANALYSIS

(Unaudited)

Outstanding Balances as of September 30, 2021

<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Purpose</u>	<u>Balance</u>
10/15/2030	1.85%	Police Radios	\$ 44,708
11/10/2040	1.17%	DW 351210	\$ 99,522
11/10/2040	0.00%	CW 351200	\$189,000

Mascotte's Existing and Proposed Developments

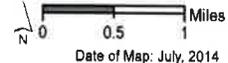


LEGEND

- Mascotte City Limits
- Chapter 180 Service Boundary



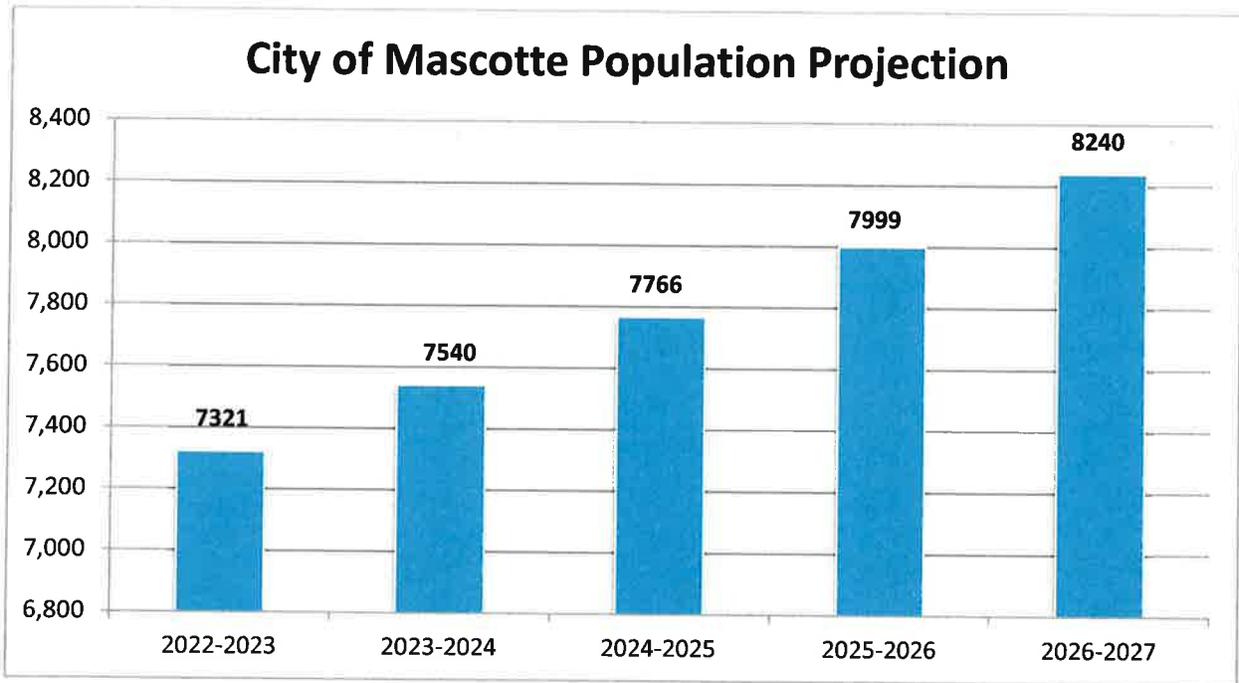
Existing and Proposed Development



Date of Map: July, 2014



2023-2027 CAPITAL IMPROVEMENT PLAN



The City currently maintains the following staffing levels per population:

(FY 2022-2023)

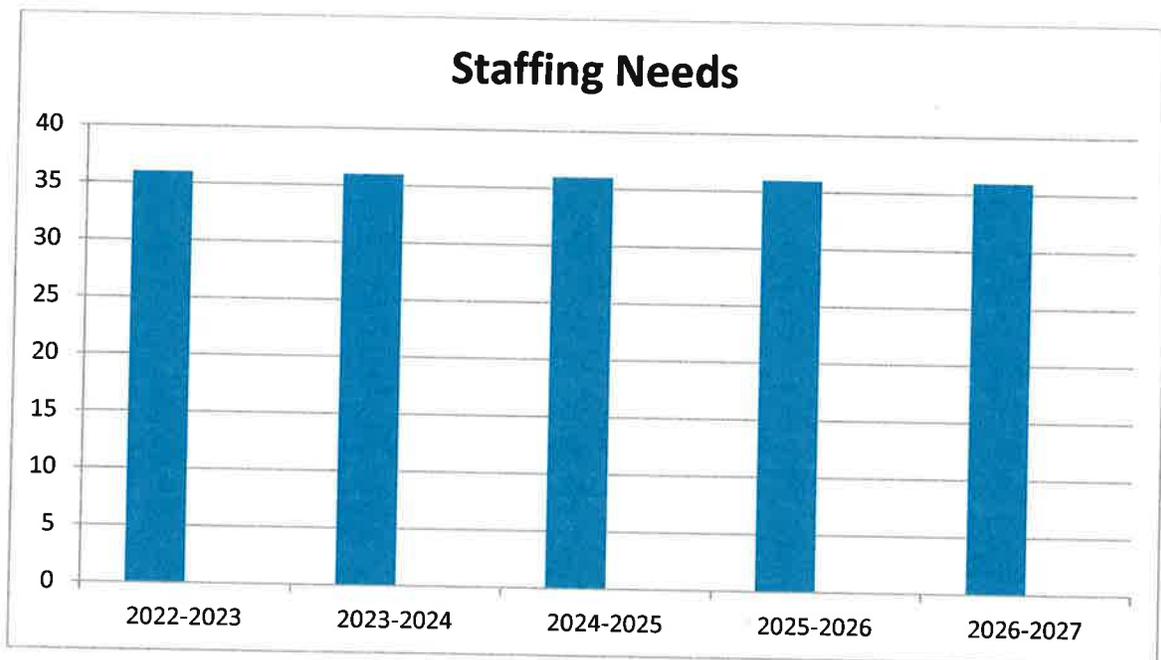
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|------------------------------|-----------------------------------|
| a) Administration | .41 FTEs per 1,000 in population |
| b) Finance Department | .68 FTEs per 1,000 in population |
| c) Code Compliance | .14 FTEs per 1,000 in population |
| d) Police Department | 2.32 FTEs per 1,000 in population |
| e) Police Administration | .14 FTEs per 1,000 in population |
| f) Crossing Guard | .14 FTEs per 1,000 in population |
| g) Public Works | .68 FTEs per 1,000 in population |
| h) Public Works Admin | .14 FTEs per 1,000 in population |
| i) Parks – Part-time Laborer | .14 FTEs per 1,000 in population |
| j) Fleet Maintenance | .14 FTEs per 1,000 in population |

(FTE) – Full Time Employees

Note ** Crossing Guard is Part-time
Parks Laborer is Part-time

PROJECTED STAFFING NEEDS
Fiscal Years 2023-2027
By Department

Department	Fiscal Year 2022-2023	Fiscal Year 2023-2024	Fiscal Year 2024-2025	Fiscal Year 2025-2026	Fiscal Year 2026-2027
Administration	3	3	3	3	3
Finance Department	5	5	5	5	5
Code Compliance	1	1	1	1	1
Police Department	17	17	17	17	17
Police Administration	1	1	1	1	1
Crossing Guard	1	1	1	1	1
Public Works	5	5	5	5	5
Public Works Admin	1	1	1	1	1
Parks – PT Laborer	1	1	1	1	1
Fleet Maintenance	1	1	1	1	1
Total All Departments	36	36	36	36	36



**SUMMARY OF CAPITAL IMPROVEMENT PLAN
Fiscal Years 2023-2027**

By Fund/Department/Source

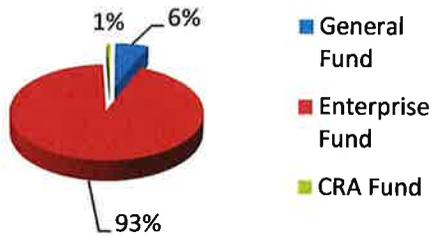
<u>Fund</u>		Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
	Total	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
General Fund	4,475,700	2,958,900	422,000	374,000	288,000	432,800
Enterprise Fund	70,124,600	9,729,700	6,545,700	26,877,100	26,924,100	48,000
CRA Fund	496,000	96,000	-	400,000	-	-
Total	\$75,096,300	\$12,784,600	\$6,967,700	\$27,651,100	\$27,212,100	\$480,800

<u>Department</u>	Total	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
City Council	-	-	-	-	-	-
Administration	65,000	-	-	45,000	-	20,000
Finance	-	-	-	-	-	-
Community Dev.	-	-	-	-	-	-
Police	1,897,700	865,900	257,000	149,000	213,000	412,800
Code	-	-	-	-	-	-
Public Works	478,500	153,500	145,000	105,000	75,000	-
Parks and Rec.	1,939,500	1,939,500	-	-	-	-
Special Events	95,000	-	20,000	75,000	-	-
CRA	496,000	96,000	-	400,000	-	-
Water	47,310,100	7,497,000	3,971,700	17,873,200	17,920,200	48,000
Wastewater	16,639,000	1,214,500	1,542,500	6,941,000	6,941,000	-
Stormwater	6,175,500	1,018,200	1,031,500	2,062,900	2,062,900	-
Total	\$75,096,300	\$12,784,600	\$6,967,700	\$27,651,100	\$27,212,100	\$480,800

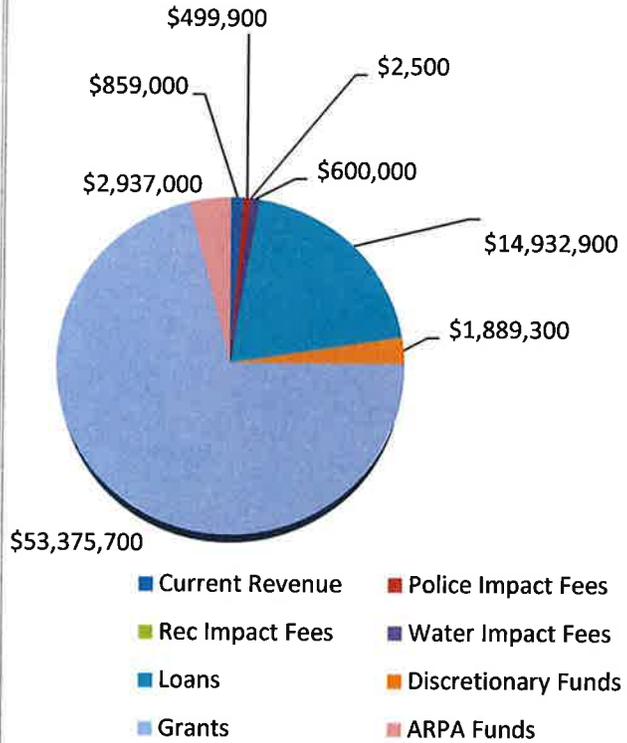
<u>Funding Source</u>	Total	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Current Revenue	859,000	272,000	58,000	513,000	8,000	8,000
Police Impact	499,900	472,700	6,800	6,800	6,800	6,800
Rec Impact Fees	2,500	2,500	-	-	-	-
Wtr Impact Fees	600,000	600,000	-	-	-	-
Loans/Bonds	14,932,900	2,873,100	1,309,200	5,375,300	5,375,300	-
Discretionary	1,889,300	490,700	357,200	254,200	321,200	466,000
Grants	53,375,700	5,136,600	5,236,500	21,501,800	21,500,800	-
ARPA Funds	2,937,000	2,937,000	-	-	-	-
Other	-	-	-	-	-	-
Total	\$75,096,300	\$12,784,600	\$6,967,700	\$27,651,100	\$27,212,100	\$480,800

Capital Improvement Graphs

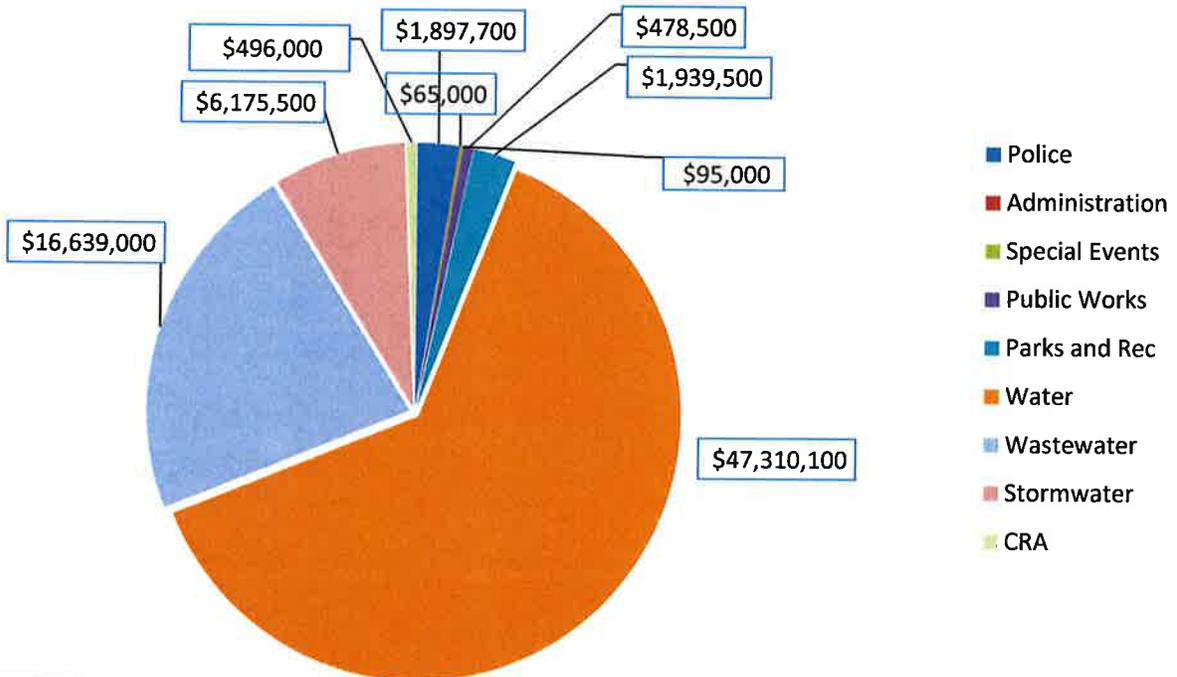
Capital Improvements by Fund



Capital Improvements by Funding Source



Capital Improvements by Department



ANALYSIS OF POLICE IMPACT FEES
Fiscal Years 2023-2027

Impact Fee Amount \$898	Projected	Projected	Projected	Projected	Projected
	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Total Revenue by Year	\$112,000	\$125,700	\$134,700	\$157,000	\$161,600
Cumulative Total \$361,900	\$473,900	\$126,900	\$254,800	\$405,000	\$559,800
Less:					
Taser Annual Payment	(6,500)				
Radio Annual Payment	(6,800)	(6,800)	(6,800)	(6,800)	(6,800)
Renovations Interview Room	(10,000)				
Reno Security Cameras	(15,000)				
Renos to Police Dept	(400,000)				
2 New Officers					
(2) Handguns	(1,600)				
(2) Rifles	(2,600)				
(2) Tasers	(4,000)				
(2) Tuff Book Computers	(4,200)				
(2) Uniforms and Accessories	(6,000)				
(2) Portable Radios	(16,000)				
Estimated Balance	\$1,200	\$120,100	\$248,000	\$398,200	\$553,000

ANALYSIS OF RECREATIONAL IMPACT FEES
Fiscal Years 2023-2027

Impact Fee Amount \$573	Projected	Projected	Projected	Projected	Projected
	Fiscal Year				
	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Total Revenue by Year	\$71,600	\$80,200	\$85,900	\$100,200	\$103,100
Cumulative Total \$328,300	\$399,900	\$477,600	\$563,500	\$663,700	766,800
Less:					
Park Signage	(2,500)				
Estimated Balance	\$397,400	\$477,600	\$563,500	\$663,700	\$768,800

ANALYSIS OF WATER IMPACT FEES
Fiscal Years 2023-2027

Impact Fee Amount \$2,710	Projected	Projected	Projected	Projected	Projected
	Fiscal Year				
	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Total Revenue by Year	\$338,700	\$379,400	\$406,500	\$472,200	\$487,800
Cumulative Total \$2,306,000	\$2,644,700	\$2,424,100	\$2,830,600	\$3,302,800	\$3,790,600
Less:					
Transfers Out	(600,000)				
Estimated Balance	\$2,044,700	\$2,424,100	\$2,830,600	\$3,302,800	\$3,790,600

ANALYSIS OF WASTEWATER IMPACT FEES
Fiscal Years 2023-2027

Impact Fee Amount \$850	Projected	Projected	Projected	Projected	Projected
	Fiscal Year				
	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Total Revenue by Year	\$42,500	\$42,500	\$13,000	\$13,000	\$13,000
Cumulative Total \$115,800	\$153,800	\$200,800	\$213,800	\$226,800	\$239,800
Less:					
Estimated Balance	\$158,300	\$200,800	\$213,800	\$226,800	\$239,800

DISCRETIONARY TAX ANALYSIS
Fiscal Years 2023-2027

	Projected	Projected	Projected	Projected	Projected
	Fiscal Year				
	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Total Revenue by Year	\$660,000	\$680,000	\$700,000	\$721,000	\$743,000
Cumulative Total \$998,800	\$1,658,800	\$1,848,100	\$2,190,900	\$2,702,700	\$3,124,500
Less:					
Street Resurfacing Projects	(75,000)	(75,000)	(75,000)	(75,000)	
Body Camera System Payment	(18,200)	(18,200)	(18,200)	(18,200)	
Replacement Police Vehicles (3)	(170,000)	(224,000)	(116,000)	(180,000)	(248,000)
Vehicles (2) New Police Officers	(108,000)				
Replacement of PW Truck #009		(40,000)			
Replacement of Water Truck #10				(48,000)	
Replacement of Water Truck #11					(48,000)
Infield Groomer-Rec Complex	(30,000)				
Polaris Ranger EV	(15,000)				
Leaf Vacuum	(3,500)				
Upgrades To Phone Systems					(20,000)
Records Mgmt System PD					(150,000)
Outbuilding Renovations PD	(71,000)				
Estimated Balance	\$1,168,100	\$1,490,900	\$1,981,700	\$2,381,500	\$2,658,500

First Year of the Capital Improvement Plan Itemized by Department – 2022-2023

Police Department

➤ Handguns (2) New Officers (Impact Fees)	\$ 1,600
➤ Rifles (2) New Officers (Impact Fees)	\$ 2,600
➤ Tasers (2) New Officers (Impact Fees)	\$ 4,000
➤ Tuff Book Computers (2) New Officers (Impact Fees)	\$ 4,200
➤ Uniforms and Accessories (2) New Officers (Impact Fees)	\$ 6,000
➤ Portable Radios (2) New Officers (Impact Fees)	\$ 16,000
➤ Vehicles (2) New Officers (Discretionary Funds)	\$ 108,000
➤ Taser Annual Payment (Impact Fees)	\$ 6,500
➤ Portable Radios Annual Payment (Impact Fees)	\$ 6,800
➤ Renovations Interview Room (Impact Fees)	\$ 10,000
➤ Renovations Security Cameras (Impact Fees)	\$ 15,000
➤ Body Camera Annual Payment (Discretionary Funds)	\$ 18,200
➤ Policy Development Management (Current Revenue)	\$ 26,000
➤ Replace Unit #28, 2009 Ford CV (Discretionary Funds)	\$ 54,000
➤ Replace Unit #23, 2016 Impala (Discretionary Funds)	\$ 54,000
➤ Replace Unit #20, 2015 Impala (Discretionary Funds)	\$ 62,000
➤ Outbuilding Renovations (Discretionary Funds)	\$ 71,000
➤ Renovations to the Police Department (Impact Fees)	\$ 400,000

Public Works

➤ Park Signage (Impact Fees)	\$ 2,500
➤ Leaf Vacuum (Discretionary Funds)	3,500
➤ Polaris Ranger EV (Discretionary Funds)	\$ 15,000
➤ Street Lighting Projects (Current Revenue)	\$ 30,000
○ <i>Dukes Lake</i>	
○ <i>Cardinal Pines</i>	
○ <i>Worthington</i>	
➤ Infield Groomer - Recreational Park (Discretionary Funds)	\$ 30,000
➤ Street Resurfacing Projects (Discretionary Funds)	\$ 75,000
○ <i>Thomas St.</i>	
○ <i>W. Mohawk</i>	
○ <i>Putnam St.</i>	
➤ Enhancements to Knights Lake Park (ARPA Funds)	\$ 250,000
➤ Enhancements to Sunset Park (ARPA Funds)	\$ 812,600
➤ Enhancements to the Recreational Complex (ARPA Funds)	\$ 874,400

First Year of the Capital Improvement Plan Itemized by Department – 2022-23

Water Department

➤ Ground Penetrating Radar Locator (Current Revenue)	\$ 50,000
➤ SRF Drinking Water Design Phase 1A (Impact Fees)	\$ 373,000
➤ SRF Drinking Water Design Phase 1A (Grant)	\$ 765,000
➤ SRF Drinking Water Design Phase 1A (Loan)	\$ 765,000
➤ SRF Drinking Water Design Phase 1B (Impact Fees)	\$ 227,000
➤ SRF Drinking Water Design Phase 1B (ARPA Funds)	\$ 500,000
➤ SRF Drinking Water Design Phase 1B(Grant)	\$ 669,500
➤ SRF Drinking Water Design Phase 1B (Loan)	\$ 669,500
➤ Lower Floridan Wells Cost Share Grant SJRWMD (Grant)	\$ 328,000
➤ Lower Floridan Wells Cost Share Grant FDEP (Grant)	\$ 3,150,000

Wastewater Department

➤ SRF Clean Water Design (Loan)	\$ 1,214,500
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Stormwater Department

➤ Thompson Pump (Current Revenue)	\$ 70,000
➤ SRF Stormwater Design (ARPA Funds)	\$ 90,000
➤ SRF Stormwater Design (Loan)	\$ 224,100
➤ SRF Stormwater Design (Grant)	\$ 224,100
➤ Stormwater Infrastructure Projects (ARPA Funds)	\$ 410,000

CRA Fund

➤ City Administration Sign (Current Revenue)	\$ 16,000
➤ Entrance Signs (Current Revenue)	\$ 80,000

Second thru Fifth Year of the Capital Improvement Plan Itemized by Department

Administration

Fiscal Year 2024-25

- Replace City Admin Vehicle \$ 45,000

Fiscal Year 2026-27

- Upgrade Phone System (Discretionary Funds) \$ 20,000

Police Department

Fiscal Year 2023-2024

- Portable Radios Annual Payment (Impact Fees) \$ 6,800
- Policy Development Management (Current Revenue) \$ 8,000
- Body Camera Annual Payment (Discretionary Funds) \$ 18,200
- Replace Unit #22, 2016 Impala (Discretionary Funds) \$ 56,000
- Replace Unit #24, 2016 Impala (Discretionary Funds) \$ 56,000
- Replace Unit #29, 2018 Impala (Discretionary Funds) \$ 56,000
- Replace Unit #33, 2019 Impala (Discretionary Funds) \$ 56,000

Fiscal Year 2024-2025

- Portable Radios Annual Payment (Impact Fees) \$ 6,800
- Policy Development Management (Current Revenue) \$ 8,000
- Body Camera Annual Payment (Discretionary Funds) \$ 18,200
- Replace Unit #25, 2016 Impala (Discretionary Funds) \$ 58,000
- Replace Unit #30, 2018 Impala (Discretionary Funds) \$ 58,000

Fiscal Year 2025-2026

- Portable Radios Annual Payment (Impact Fees) \$ 6,800
- Policy Development Management (Current Revenue) \$ 8,000
- Body Camera Annual Payment (Discretionary Funds) \$ 18,200
- Replace Unit #34, 2018 Ford Explorer (Discretionary Funds) \$ 60,000
- Replace Unit #39, 2020 Ford F150 (Discretionary Funds) \$ 60,000
- Replace Unit #40, 2021 Ford Explorer (Discretionary Funds) \$ 60,000

Fiscal Year 2026-2027

- Portable Radios Annual Payment (Impact Fees) \$ 6,800
- Policy Development Management (Current Revenue) \$ 8,000
- Replace Unit #32, 2019 Ford Explorer (Discretionary Funds) \$ 62,000
- Replace Unit #36, 2020 Ford Explorer (Discretionary Funds) \$ 62,000
- Replace Unit #37, 2021 Ford Explorer (Discretionary Funds) \$ 62,000
- Replace Unit #41, 2021 Ford Explorer (Discretionary Funds) \$ 62,000
- Records Management System (Discretionary Funds) \$ 150,000

Second thru Fifth Year of the Capital Improvement Plan Itemized by Department

Public Works

Fiscal Year 2023-2024

- Street Lighting Projects (Current Revenue) \$ 30,000
 - *Cardinal Pines*
- Replace Truck #009 2016 (Discretionary Funds) \$ 40,000
- Street Resurfacing Projects (Discretionary Funds) \$ 75,000
 - *Palmwood Ave.*
 - *Jefferson St.*

Fiscal Year 2024-2025

- Street Lighting Projects (Current Revenue) \$ 30,000
 - *Courtney Park*
- Street Resurfacing Projects (Discretionary Funds) \$ 75,000
 - *N. Carol Street*
 - *Vine Street*
 - *Belfry Way*
 - *Brookline Hills Drive*

Fiscal Year 2025-2026

- Street Resurfacing Projects (Discretionary Funds) \$ 75,000
 - *Bishop Avenue*
 - *Hibiscus Avenue*
 - *Laurel Street*

Special Events

Fiscal Year 2023-2024

- Centennial Celebration (Current Revenue) \$ 20,000

Fiscal Year 2024-2025

- Centennial Celebration (Current Revenue) \$ 75,000

Water Department

Fiscal Year 2023-2024

- SRF Drinking Water Construction Projects (FDEP 80/20) – 20% (Loan) \$ 794,400
- SRF Drinking Water Construction Projects (FDEP 80/20) – 80% (Grant) \$3,177,300

Fiscal Year 2024-2025

- SRF Drinking Water Construction Projects (FDEP 80/20) – 20% (Loan) \$ 3,574,500
- SRF Drinking Water Construction Projects (FDEP 80/20) – 80% (Grant) \$14,298,700

Second thru Fifth Year of the Capital Improvement Plan Itemized by Department

Fiscal Year 2025-2026

- Replace Truck #10 2016 (Discretionary Funds) \$ 48,000
- SRF Drinking Water Construction Projects (FDEP 80/20) – 20% (Loan) \$ 3,574,500
- SRF Drinking Water Construction Projects (FDEP 80/20) – 80% (Grant) \$14,297,700

Fiscal Year 2026-2027

- Replace Truck #11 2016 (Discretionary Funds) \$ 48,000

Wastewater Department

Fiscal Year 2023-2024

- SRF Clean Water Construction Projects (FDEP 80/20) – 20% (Loan) \$ 308,500
- SRF Clean Water Construction Projects (FDEP 80/20) – 80% (Grant) \$ 1,234,000

Fiscal Year 2024-2025

- SRF Clean Water Construction Projects (FDEP 80/20) – 20% (Loan) \$ 1,388,200
- SRF Clean Water Construction Projects (FDEP 80/20) – 80% (Grant) \$ 5,552,800

Fiscal Year 2025-2026

- SRF Clean Water Construction Projects (FDEP 80/20) – 20% (Loan) \$ 1,388,200
- SRF Clean Water Construction Projects (FDEP 80/20) – 80% (Grant) \$ 5,552,800

Stormwater Department

Fiscal Year 2023-2024

- SRF Stormwater Construction Projects (FDEP 80/20) – 20% (Loan) \$ 206,300
- SRF Stormwater Construction Projects (FDEP 80/20) – 80% (Grant) \$ 825,200

Fiscal Year 2024-2025

- SRF Stormwater Construction Projects (FDEP 80/20) – 20% (Loan) \$ 412,600
- SRF Stormwater Construction Projects (FDEP 80/20) – 80% (Grant) \$ 1,650,300

Fiscal Year 2025-2026

- SRF Stormwater Construction Projects (FDEP 80/20) – 20% (Loan) \$ 412,600
- SRF Stormwater Construction Projects (FDEP 80/20) – 80% (Grant) \$ 1,650,300

CRA Fund

Fiscal Year 2024-2025

- Street Scape (Current Revenue) \$ 400,000



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