



City of Mascotte

CHECKLIST FOR THE FOLLOWING:

WINDOWS, FRONT DOOR, BACK DOOR, SLIDING DOOR, GARAGE
DOOR

1. COMPLETED PERMIT APPLICATION- 2 PAGES
2. PRODUCT APPROVAL WORKSHEET
3. PROPERTY RECORD CARDS SHOWING THE OWNER MATCHES THE OWNER ON THE APPLICATION- LOCATED ON THE PROPERTY APPRAISER WEBSITE
4. FLOOR PLAN SHOWING THE LOCATION OF THE NEW INSTALLATIONS
5. HOA APPROVAL IF LOCATED IN AN HOA
6. NOTICE OF COMMENCEMENT FOR JOBS VALUED AT OVER \$5,000

****Please visit the portal to obtain the following documents if needed:**

Product Approval Worksheet, Permit Application Notification for HOA,
Notice of Commencement, & Owner/Builder Affidavit.

*THESE DOCUMENTS ARE REQUIRED TO BE UPLOADED TO THE
ONLINE PORTAL*

<https://portal.iworq.net/MASCOTTEFL/new-permit/600/5611FINAL>

INSPECTIONS CAN BE SCHEDULED THROUGH THE ONLINE PORTAL



**BUILDING PERMIT APPLICATION FOR:
WINDOWS, FRONT DOOR, BACK DOOR,
SLIDING DOOR, GARAGE DOOR**

City of Mascotte

Submit application at:
<https://mascottefl.portal.iworq.net/portalhome/mascottefl>

*Job Site Address & Parcel ID #: _____

*Digital Applicant/Primary Contact: _____ *Phone: _____

*Email: _____

PROPERTY

*Job/Project Name: _____

*Property Owner Name: _____

Property Owner Email: _____

*Address: _____ Phone: _____

Business Owner Name: _____

Address: _____ Phone: _____

CONTRACTOR

Name: _____

Address: _____

Email: _____

Company Name: _____

Company Address: _____ Phone: _____

PROFESSIONALS

Architect/Engineer's Name: _____

Email: _____

Address: _____ Phone: _____

Bonding Company Name & Address: _____

Fee Simple Titleholder's Name & Address (if other than owner): _____

Mortgage Lender's Name & Address: _____

WORK DESCRIPTION

*Include description of proposed work,

Estimated Construction Cost: \$_____

WARNING TO OWNER

YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT. IF THE ESTIMATED COST OF THIS JOB IS GREATER THAN \$5,000 A CERTIFIED COPY OF THE RECORDED NOTICE OF COMMENCEMENT MUST BE FILED WITH PERMITTING SERVICES PRIOR TO SCHEDULING YOUR FIRST INSPECTION.

If you are not the owner of the property being permitted, you must, by law (FS 713.135 (c)) promise to inform the fee simple titleholder that the property in question is being subjected to possible liens and/or attachment.

Property Address: _____ Phone: _____
Permit #: _____ (if applicable)

*Property Owner Signature _____ Date: _____

Print Name _____ (Owner)

STATE OF FLORIDA, COUNTY OF _____

SWORN to and subscribed freely and voluntarily for the purpose therein expressed before me by _____, known to me to be the person described in and who executed the foregoing. He/she is personally known to me or has produced _____ (type of identification) as identification.

WITNESS my hand and official seal in the County and State last aforesaid this _____ day of _____, 20____.

Notary Public Signature

Print Name: _____ My Commission Expires: _____

*Contractor Signature _____ Date: _____

Print Name _____ (Contractor)

STATE OF FLORIDA, COUNTY OF _____

SWORN to and subscribed freely and voluntarily for the purpose therein expressed before me by _____, known to me to be the person described in and who executed the foregoing. He/she is personally known to me or has produced _____ (type of identification) as identification.

WITNESS my hand and official seal in the County and State last aforesaid this _____ day of _____, 20____.

Notary Public Signature

Print Name: _____ My Commission Expires: _____

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in the City of Mascotte.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

PRODUCT APPROVAL SPECIFICATION SHEET

As required by Florida Statute 553.842 and Florida Administrative Code 9B-72, please provide the information and approval numbers on the building components listed below if they will be utilized on the construction project for which you are applying for a building permit. We recommend you contact your local product supplier should you not know the product approval number for any of the applicable listed products. Statewide approved products are listed online @ www.floridabuilding.org

Category/Subcategory	Manufacturer	Product Description	Approval Number(s)
1. EXTERIOR DOORS			
A. SWINGING			
B. SLIDING			
C. SECTIONAL/ROLL UP			
D. OTHER			
2. WINDOWS			
A. SINGLE/DOUBLE HUNG			
B. HORIZONTAL SLIDER			
C. CASEMENT			
D. FIXED			
E. MULLION			
F. SKYLIGHTS			
G. OTHER			
3. PANEL WALL			
A. SIDING			
B. SOFFITS			
C. STOREFRONTS			
D. GLASS BLOCK			
E. OTHER			
4. ROOFING PRODUCTS			
A. ASPHALT SHINGLES			
B. NON-STRUCT METAL			
C. ROOFING TILES			
D. SINGLE PLY ROOF			
E. OTHER			
5. STRUCT COMPONENTS			
A. WOOD CONNECTORS			
B. WOOD ANCHORS			
C. TRUSS PLATES			
D. INSULATION FORMS			
E. LINTELS			
F. OTHERS			
6. NEW EXTERIOR ENVELOPE PRODUCTS			
A.			

The products listed below did not demonstrate product approval at plan review. I understand that at the time of inspection of these products, the following information must be available to the inspector on the jobsite; 1) copy of the product approval, 2) performance characteristics which the product was tested and certified to comply with, 3) copy of the applicable manufacturers installation requirements. Further, I understand these products may have to be removed if approval cannot be demonstrated during inspection.

 APPLICANT SIGNATURE

 DATE